



# College of Integrated Chinese Medicine

## Terms and Conditions

### CPD Event Information

All CPD (Continuing Professional Development) bookings need to be made via our website or in person at reception. Places will only be confirmed once full payment has been received.

We aim to send you all course information, including handouts and links, 24 hours prior to the event.

CPD bookings are refundable provided at least two weeks' notice is given prior to the start of the course. Please note, we cannot transfer funds to another course if you cannot attend.

If the course is full, we will put your name on the waiting list and contact you if we receive any cancellations. Please note that in the rare event that a course must be cancelled, we will inform you as soon as possible and will refund the cost of the course, but unfortunately, we are unable to refund fares or accommodation that you may have incurred.

Masks are optional for CPD courses.

If you test positive for COVID-19 on the day of the course, we will then organise a credit note for you to use towards a future CPD event within 12 months of issue. Please email Laura ([cpd@cicm.org.uk](mailto:cpd@cicm.org.uk))

It is our expectation that attendees follow the code of conduct and practice laid out by the BAAC. This includes seeking consent for example when palpating, needling and taking photos etc.

Please note the college car park is **not** for attendees. Please see our website for public parking available.

You agree to be contacted by email, phone, or post regarding this CPD event. Your personal data will be used in accordance with our privacy policy which is available at [www.cicm.org.uk](http://www.cicm.org.uk).

Please contact [cpd@cicm.org.uk](mailto:cpd@cicm.org.uk) if you have any questions or queries.