

CICM Council Meeting 11 May 18:00 until 19:00

MEETING MINUTES

Chair: Paula Martin

Minutes: Ruth Wood

Present: Peter Mole, Jonathan Pledger, Luke Wilcox, Ralph Manly, Annabel White, Susannah Fone, Judith Elliott, Maddy Carey, Angie Hicks, Deborah Amlot, Lindy Cox

Apologies:

None

1. Minutes of Last Meeting

Accepted as an accurate record of the meeting

2. Matters arising from the last Minutes

None

3. Office for Students Finance Report approval

The Council had reviewed the document before the meeting.

Council are happy to approve for submission after salary correction.

4. College Report JPL

JPL presented the college report.

MCA asked about testing, JPL confirmed that lateral flow tests will be handed out from College.

AWH also said class are very mixed. She will wear a mask to make her patients feel safer. JPL to check where students will have to log their lateral flow test

Action: JPL

The resource we have to develop blended learning is working well. In the next 12 months we will be experimenting with different approaches and then getting some feedback from students. We are looking at putting the emphasis on pre-reading and having a record that students have completed this.

We have installed recording equipment into 2 classrooms that will record theory lessons (Room A/B) and place that in the VLE.

Fitness to Practice committee will be 4 people. Any issue raised will be referred to JPL and then reviewed by the committee and logged.

The room with the flood is completed and no other issues with the building.

The staff had the first part of their meeting on their own, they came up with some good points.

Admin recruitment is complete. We are advertising for 2/3 PSTs and new Chinese Medicine Teachers and 2 x clinic supervisors. Jo Rochford is the new learning support coordinator and she seems to be doing a good job.

5. Strategy

Blended learning is our main focus and health and safety post Covid going forward. PMO commended JPL on how he has dealt with the issue.

6. Finance

Student recruitment has been strong since lockdown. Allocated funds for anticipated QAA visit.

The clinic is busy at the moment, class is doing well

7. College Policies

No additional policies to review

8. Health and Safety

No comment

9. Student Consultative Committee

A meeting has not been held since our last Council meeting. The minutes of which were circulated to the Council in March 2021; a copy is attached for your records. No comments or questions were raised with regard to the minutes.

10. AOB

We have had 20.1 the first UCO class complete a year, which is a great milestone.

Graduation is provisionally booked for 2nd September 17.1 and 17.2. When the date is confirmed you will be invited and replies go to Karen Starr.

Dates of next meetings:

14 September 2021 – 6.15pm