



# College of Integrated Chinese Medicine

## Terms and Conditions

### CPD Event Information

All CPD bookings need to be made via our website or in person at Reception. Places will only be confirmed once full payment has been received.

CPD bookings are refundable provided at least two weeks' notice is given prior to the start of the course. Please note, we are unable to transfer funds to another course should you be unable to attend.

If a course is full, we will put your name on a waiting list and contact you if we receive any cancellations. Please note that in the rare event that a course must be cancelled, we will inform you as soon as possible and will refund the cost of the course, but unfortunately, we are unable to refund fares or accommodation that you may have incurred.

Masks are to be worn in all practical sessions of the course. There are no exemptions.

Please take a lateral flow test before coming to the CPD. In the event of a positive lateral flow or PCR test within 10 days of the course starting, please self-isolate and inform the college that you will not be able to attend. If we can fill your place, we will refund you the cost of the CPD. If we are unable to fill your place on the course, then you will need to provide proof of your PCR result or a photo of your lateral flow test to claim a credit note for a future CICM CPD event within 12 months of issue. Please email Laura at [llong@cicm.org.uk](mailto:llong@cicm.org.uk) to receive your credit note. No refund or credit note will be given for a member of your family or household that contracts covid.

Please note the college car park is **not** for attendees. Please see our website for public parking available.

You agree to be contacted by email, phone, or post regarding this CPD event. Your personal data will be used in accordance with our privacy policy which is available at [www.cicm.org.uk](http://www.cicm.org.uk).

Please contact [llong@cicm.org.uk](mailto:llong@cicm.org.uk) if you have any questions or queries.